



ACADEMIC  
SESSION  
**2022-23**

# COMMON PROSPECTUS

ITI e-Admission 2022

## Student Academic Management System

Skill Development  
& Technical Education Dept.  
Government of Odisha

**Please read the Prospectus  
carefully before filling the  
Common Application Form [CAF]**

**Directorate of Technical Education and Training, Odisha**  
Killamaldan, Buxibazar, Cuttack-753001

Tel: 0671-2301061, 2306593 | Email: dtetorissa@gmail.com

**For more details please contact**

**Sanjog Helpline** (Toll Free) Number **155335** OR **1800-345-6770**

e-Admission Helpdesk at SAMS Resource (ITI) Center

- Applicants applying in two or more CAFs are liable to be rejected
- Ragging in any form is an offence and punishable under law



Sl.No	Contents		Page No.
	Important Notes		4
<b>1.</b>	Executive Summary		5
	1.1	What is SAMS ?	5
	1.2	Objective	5
	1.3	ITIs under SAMS	6
<b>2.</b>	Features of SAMS		6
	2.1	Common Prospectus (CP)	6
	2.2	Common Application Form (CAF)	6
	2.3	Online Application	7
	2.4	Selection Process	7
	2.5	Intimation Procedure	7
	2.6	Admission	7
	2.7	Predetermined Dates	8
<b>3.</b>	e-Admission Procedure		9
	3.1	Application Process	9
	3.2	Where to apply Online ?	9
	3.3	How to apply Online ?	9
	3.4	Online document Validation/Verification Process	9
	3.5	Submission of CAF (In case not verified online)	12
	3.6	CAF Validation Process (In case not verified online)	13
	3.7	Check list for submission of CAF (In case not verified online)	13
	3.8	Principles of Selection	13
	3.9	Intimation	14
	3.10	Reporting for Admission and Fee structure	14
<b>4.</b>	Reservation		16
	4.1	Government ITI	16
	4.2	Private ITI	18

5.	Trades under Craftsman Training Scheme (CTS) available for training		19 to 20
	5.1	Dual System Training	20
6.	Other Information		22
	6.1	Registration of trainees after e-Admission	22
	6.2	Undertaking from Trainees	22
	6.3	Caution Money	22
	6.4	Student welfare facilities	22
		6.4.1 Hostel facilities	22
		6.4.2 Library facilities	23
		6.4.3 ICT infrastructure	23
	6.5	Industry Participation activities	23
	6.6	Training-cum-Production activities	23
	6.7	National Trade Certificate	23
	6.8	Skill Competitions	24
Instructions to the candidates (Procedures for e-Admission through SAMS)			24

<b>Applicant Copy</b>	This form is the replica of the CAF. It contains the Barcode Number and to be retained by the applicant. Use of Barcode Number is necessary for any future communication relating to admission.
<b>Applied ITI</b>	The ITI at which, the applicant submits her/his application form for admission is said to be the applied ITI.
<b>DTET, Odisha</b>	Directorate of Technical Education and Training, Odisha
<b>CTS</b>	Craftsmen Training Scheme
<b>CAF</b>	Common Application Form
<b>SLC/ CLC</b>	School Leaving Certificate / College Leaving Certificate
<b>Internet Facility Center</b>	It is a facility center, opened within the ITI premises where students/parents/guardians can apply online and take printouts of Applicant Copy.
<b>ITI Profile</b>	This profile gives information regarding the course schedule in various ITIs. They will also specify the various trades under CTS available for training.
<b>CP</b>	Common Prospectus
<b>Destination ITI</b>	Where the applicant is selected to take admission (as mentioned in the Intimation letter)
<b>DGT</b>	Directorate General of Training
<b>Help Desk</b>	Helpdesk consists of a group of teaching and non-teaching staff. It educates the applicants about the different procedures of e-Admission.
<b>ITI</b>	Industrial Training Institute (Only Government / Private ITI)
<b>NCVT</b>	National Council for Vocational Training
<b>SAMS</b>	Student Academic Management System
<b>SAMS ITI</b>	An Industrial Training Institute which is implementing admission through SAMS i.e. e-Admission.
<b>Nodal ITI Center</b>	A Government Industrial Training Institute where the filled in CAF will be validated (In case not verified online). The list of these ITIs is available in the website <a href="http://dtetodisha.gov.in">http://dtetodisha.gov.in</a> or <a href="http://samsodisha.gov.in">http://samsodisha.gov.in</a>
<b>Sanjog Helpline Toll Free Number</b>	155335 OR 1800-345-6770: It is toll free help line number which provides information to applicants / parents / general public on query related to e-Admission.
<b>SCTEVT</b>	The State Council for Technical Education & Vocational Training

## Important Notes

---

Applicant's desirous of admission into Government / Private ITIs during the Academic Year 2022-23 have to apply through **ONLINE** mode ONLY. There will be no OFF LINE mode for submission of CAF.

Admissions to 1<sup>st</sup> year ITI Courses shall be made according to the merit rank drawn on the basis of the marks obtained by a candidate in the qualifying examination and choices (ITI + Trade) opted.

For admission to ITI Courses for the Academic year 2022-23, the applicant has to pay the application fee (Non-Refundable) after final submission of CAF through online mode only i.e. ATM-cum-Debit Card/ Credit Card/ Net Banking.

If an applicant passed from BSE, Odisha between 2014 and 2021 need not require entering the examination mark details. Their information will automatically populate in the CAF, once they entered 'Examination Name', 'Year of Passing', 'Exam Type' & 'Roll Number'.

If an applicant agrees with the marks shown in the screen and validates the reservation details online i.e. the Income & Caste (Issued through e-District Odisha Portal) and other details without modifying, then such applications will be treated as auto-validated application. Except such applicants, all are required to visit the nearest Nodal Center of ITI for validation of the online applied applications with all original certificates.

The candidate or his/her representative need to submit the original certificates, mark sheets, other necessary documents at the time of document verification at Nodal ITI Centre.

The admission shall be cancelled at any time if the certificates / mark sheets/ any other documents are found to be forged / manipulated.

A candidate will not be considered for admission, if he/she fails to substantiate his/her claim with respect to the Reservation, Category, Residence, Date of Birth, Qualification etc. with original documents at the time of document verification and counseling.

Submission of application does not automatically confirm the right of admission into Government / Private ITIs.

The details of the e-admission date line shall be available in the official website (<http://dtetodisha.gov.in> or <http://samsodisha.gov.in>)

The applicant needs to be registered himself/herself in the website <http://dtetodisha.gov.in> or <http://samsodisha.gov.in> by providing the name, mobile no and email ID to get the online 'Common Application Form (CAF)'. It can be accessed at any place where Internet facility is available. Please read the Common Prospectus (CP) carefully before filling the online CAF.

The candidates are advised to remember the Barcode Number, User ID and Password for future correspondence.

The applicant can apply multiple choices (Institute+ Trade) in one application during 'Choice Filling'.

The applicant should fill up options i.e. Institute & Trade in order of preference very carefully. If an applicant gets selected for the seat of his/her choice of preference as per the 'Choice Filling', then the lower options will automatically be cancelled and only higher options will be considered for next selections through auto sliding if opted for.

Auto Slide up facility has been reintroduced. If a candidate got selected in a lower option than the 1<sup>st</sup> option and wants remain in that option than she/he must log into SAMS Student Login and select "No" to halt the auto slide up procedure. Otherwise, the system will automatically move the applicant up the queue for a better option based on his or her eligibility.

**If the selected applicant does not take admission, her/ his name shall be removed from the system for future admission during this Session. Therefore, it is mandatory for the selected applicants to take admission in order to remain in the system.**

Only the computer (Internet) generated application form with Barcode shall be accepted. In no case, a DTP or Typed CAF shall be accepted.

Intimation letter to the selected applicants will be transmitted through five modes (i) SMS (ii) Email (if e-mail ID is provided) (iii) Website (<http://dtetodisha.gov.in> or <http://samsodisha.gov.in>) (iv) Institute Notice Board (Publication of provisional merit list rank in the Nodal Center of ITI & Website and Selected list at selected Institute Notice Board) (v) Toll Free Number (155335 OR 1800-345-6770). Intimation will not be sent through post.

## **1. Executive Summary**

### **1.1 What is SAMS?**

SAMS stands for Students Academic Management System. In this system, students are taking admission online into +2 (Junior) and +3 (Degree) classes of Arts, Commerce, Science, Sanskrit & Vocational Streams along with Industrial Training Institutions. This admission process, which is carried out through internet and computers is called as e-Admission.

All 49 Government ITIs brought to the SAMS fold from the session 2017-18. From the session 2018-19, e-Admission is compulsory for all the Government and Private ITIs. Presently, 60 Govt. ITIs and 416 Pvt. ITIs are under the SAMs platform for e-admission in Govt. and Private ITIs.

### **1.2 Objective**

The objectives of SAMS are to;

- Ensure single window system for admission through e-Admission process
- Make the admission process economical
- To make the entire admission process transparent, thereby reducing the anxiety of applicants/parents regarding selection

- Reduce the workload of Educational Institutions by developing several modules of administration using the database of admission process and thereby improve services to the students.

### **1.3 ITIs under SAMS**

As per the decision taken by Government of Odisha in Skill Development and Technical Education Department vide **G.O 2214, Dated: 05/05/2017**, the centralized admission will be conducted in all Government ITIs through SAMS from the session 2017-18. After successful implementation of SAMS in all Govt. ITIs, Government has decided to include all Private ITIs during the session 2018-19 in SAMS. The list of Govt. / Pvt. ITIs is available in the website <http://dtetodisha.gov.in> or <http://samsodisha.gov.in>

## **2 Features of SAMS**

### **2.1 Common Prospectus (CP)**

Common Prospectus is a booklet, which outlines the details of e-Admission process, relevant information of different Industrial Training Institutes and other procedures. The CP is available in the website <http://dtetodisha.gov.in> and applicant may download it and print the same for their use.

- a) The first part of CP has features of e-Admission like general guidelines, selection principles, reservation & weightage matters. The booklet which you are reading now is the first part of CP.
- b) The second part of CP describes individual ITI profiles, like seat availability, trades availability, hostel availability, admission fees, etc. The second part of the CP is available in the website under "ITI Profile" link of the website.

### **2.2 Common Application Form (CAF)**

The CAF has been so designed that, an applicant can apply to any trade of any Government / Private ITIs of the State in one form. An applicant has to fill it up ONLINE by logging on to the website <http://dtetodisha.gov.in> or <http://samsodisha.gov.in>.

Furthermore, If an applicant passed/ appearing qualifying examination of BSE, Odisha between 2014 and 2021, then s/he has to enter the 'Examination Name', 'Year of Passing', 'Exam Type' & 'Roll Number' and wait till the marks are shown to him/her on the CAF. Again if s/he agrees with the marks shown in the screen, then s/he has to confirm it by clicking on 'Yes' button or else 'No' button to allow self to enter the actual marks. However, other information like address, reservation, weightage, etc. are to be entered in the appropriate box of the CAF.

*Note: Applicants passed / appearing the qualifying examination other than from BSE, Odisha have to fill in all necessary fields of their own.*

## 2.3 Online Application

As mentioned above, an eligible applicant has to fill in the relevant information in the CAF online through <http://dtetodisha.gov.in> or <http://samsodisha.gov.in> on a computer screen and submit it on-line. Applications of candidates validated through online aren't required to produce their application at Nodal (ITI) Centre. Except such applicants, s/he has to take print out of "Applicant Copy" of the filled in CAF. Then either applicant or his / her representative shall produce Applicant copy of CAF and relevant original documents at the nearest Nodal (ITI) Centre for verification. The receiving official at the Nodal (ITI) Center shall verify/validate the original documents with the filled in information and return the "Applicant Copy" to the applicant/ his/her representative with acknowledgement.

## 2.4 Selection Process

Once online application dateline is over and the validation is completed, the software shall process all applications and prepare the final selection list for each of the Government / Private ITIs as per the merit, reservation, weightage and choice of preference of the applicant.

The merit list and the intimation letters to selected applicants shall be made available in the website. Besides, an applicant can download and print her/his intimation letter directly from the website after receiving a SMS notification on her/his mobile number and take admission at the particular ITI on the date mentioned there in.

## 2.5 Intimation Procedure

Intimation will be sent to the selected applicants in different modes outlined in the following table during various phases of Admission.

Mode of Intimation	1 <sup>st</sup> Phase Selection	2 <sup>nd</sup> Phase Selection	Spot Selection
SMS	√	√	X
Email	√	√	X
Website ( <a href="http://dtetodisha.gov.in">http://dtetodisha.gov.in</a> or <a href="http://samsodisha.gov.in">http://samsodisha.gov.in</a> )	√	√	X
Selected Institute Notice Board	√	√	√
Sanjog Helpline Toll Free Number(155335 OR 1800-345-6770)	√	√	X
WhatsApp	√	√	X

## 2.6 Admission

During the phases of admission (a) First Selection Admission (b) Second Selection Admission (c) Balance Seat (Spot) Admission (for residual seats); the merit lists in respect of each Government / Private ITI shall be in the e-Space of respective Institutes. The Government / Private ITIs should download these lists immediately, take printouts and notify them in the respective Institutes notice boards. SMS will be sent to selected candidates by SAMS, Odisha.

The selected applicants have to take admission directly in the ITI on the scheduled date and time mentioned in the intimation letter.

**The candidates on option for admission to the ITI other than the selected ITI by virtue of auto sliding, his/her fees/document needs to be transferred to final Institute to avoid duplicate name appearance.**



## 2.7 Predetermined Dates

SAMS operates through prefixed dates for all its activities. It helps in creating awareness and transparency & timely completion of activities. These dates have been finalized for on-line admission in the all Government and Private ITIs in the State through Student Academic Management System (SAMS).

Sl#	Activities	Date Line
1)	Availability of online Common Application Form (CAF) in the website <a href="http://dtetodisha.gov.in">http://dtetodisha.gov.in</a> or <a href="http://samsodisha.gov.in">http://samsodisha.gov.in</a>	23-June-2022
2)	Last date for applying online CAF through <a href="http://dtetodisha.gov.in">http://dtetodisha.gov.in</a> or <a href="http://samsodisha.gov.in">http://samsodisha.gov.in</a>	12-July-2022 (11:45 PM)
3)	Validation of submitted CAF (in case Not verified online) by the Nodal Center	
4)	Last date of submitting printout copy of online CAF at any Nodal Center	
5)	Publication of 1 <sup>st</sup> Selection List	
6)	Downloading of Intimation Letter	
7)	Reporting of the selected applicants for admission and admission data up- dation at selected ITIs	
8)	Auto slide up (If a candidate is not interested in the auto slide up, he or she may click the “No” button in their login after completion of their admission)	
9)	Publication of 2 <sup>nd</sup> Selection List	
10)	Downloading of Intimation Letter	
11)	Reporting of the selected applicants for admission and admission data up- dation at selected ITIs	
12)	Publication of ITI wise vacancy list	
<b>Spot Admission</b>		
1)	Validation & Full admission fee payment to respective ITI account,	

**Spot admission if necessary should be notified at a later stage.**

*Changes to the dateline (if occurs) will be notified in the website.*

### **3 e-Admission Procedure**

#### **3.1 Application Process**

The CAF will be available at <http://dtetodisha.gov.in> or <http://samsodisha.gov.in> for applying online. There will be one Common Application Form (CAF) for admission to any Government / Private Industrial Training Institutes in the State.

The CP will be available online to download in *PDF* format. An applicant can download the same and take a printout for making an informed choice while filling in CAF on-line.

#### **3.2 Where to apply Online?**

As the CAF is available in the website <http://samsodisha.gov.in> or [www.dtetorissa.gov.in](http://www.dtetorissa.gov.in) , it can be accessed in the Common Service Center, Internet Facility Center operated in Nodal(ITI) Centers, Cybercafe and any place where Internet facility is available.

#### **3.3 How to apply Online?**

Applicants are advised to read the Common Prospectus carefully before filling and submitting the CAF.

To apply ONLINE application form for ITI Courses, the applicant has to visit the website <http://dtetodisha.gov.in> or <http://samsodisha.gov.in> .

You must keep ready with the soft copy of your scanned PHOTO (in jpg format & size between 20KB to 100KB) before filling the ONLINE CAF.

An applicant has to complete four steps for completion of his/her application, i.e. Student Registration, Fill the application form, Upload images and Online Payment of Application Fees.

At the homepage <http://samsodisha.gov.in> or <http://dtetodisha.gov.in>, there is a tab named 'ITI' / 'e-Admission (Govt. & Pvt. ITIs) ' for ITI Admission Page. By clicking the 'ITI 'tab you will go to ITI admission page, there you click on 'STUDENT REGISTRATION' icon to get the registration page. Where an applicant can register him/herself & after registration s/he can sign-in & apply the CAF.

#### **3.4 Online document Validation/Verification Process**

If a student confirms her/his application with below mentioned scenarios then she/he need not go to any Nodal ITI Center to submit the print out of the online application. System will automatically validate such application.

- i. By entering roll no of BSE Odisha from 2014 onwards, if she/he confirms her/his mark online.
- ii. In addition to point no.i, if she/he also confirms her / his mark & SC / ST certificates barcode number issued through e-District Odisha portal. For SC/ST 2014 onwards data is available.
- iii. She/he will only come for admission, if s/he got selected.

## Step by step guide is mentioned below.

### STEP-1

#### APPLICANT REGISTRATION

- ✓ Name of the Applicant (As in HSC/10th standard)
  - ✓ **Mobile Number should not be altered during training and post training for sharing valuable information – Scholarship, apprenticeship, placement etc. from time to time (Type only the 10 digit, valid and unique mobile number) and it should be kept active till completion of training.**
  - ✓ **Email ID (Compulsory)**
  - ✓ Click on generate OTP.
  - ✓ OTP will be sent on your registered mobile number and e-mail ID & valid for 05min.
  - ✓ After validation of OTP by the system, applicant has to set the password.
- Above information's are required to register an applicant in the portal.

#### APPLICANT LOGIN

- ✓ By clicking on 'LOG IN' registered applicants can get the login page.
- ✓ Type the Username (Mobile Number provided during registration)
- ✓ Type the Password
- ✓ Type the CAPTCHA and
- ✓ Click on login.

### STEPS TO FILL APPLICATION FORM

#### Academic Details:

- Qualification– Choose your qualification 8th Class Pass / 10th Class Fail / 10th Class Pass
- Name of the Examination Board- Select the 'Board/Council Name' from the list given
- Year of Passing - Select the 'Year of Passing' from the provided list
- Exam Type - Select the 'Exam Type' as 'Annual or Supplementary'.
- Roll Number – Type the 'Roll Number'

#### Details of Mark/Grade Secured in Examination

- Mark/Grade secured in each subject – For BSE Odisha passed out candidates it will be automatically filled after entering Passing Year and Roll No/ and others to be entered.
- Have you passed 10th Board Exam Compartmentally? – If yes then select subject name, fail mark and pass mark.

#### Personal Information:

- Applicant Name – Type your full name, if it isn't filled with auto-populated data.
- Father's Name – Type your father's full name, if it isn't filled with auto-populated data.
- Mother's Name – Type your mother's full name, if it isn't filled with auto-populated data.
- Gender – Select 'Gender' from the dropdown list.
- Religion – Select the 'Religion' from the dropdown list.
- Date of Birth – 'Date of Birth' will be auto filled in case of BSE passed out students from 2014 onwards / it can be modified for any discrepancy.

#### Upload Images

- Applicants required to upload his/her scanned PHOTO (in jpg format size between 20 KB to 100KB).

### **Residence Address**

- State - Select 'State' from the dropdown list.
- District - Select 'District' from the dropdown list.
- Block / ULB - Select 'Block / ULB' from the dropdown list.
- House No., Street/Village, Post Office, Police Station Name – Type the details.
- PIN Code – Enter your Pin Code.
- Telephone No – Type your Telephone Number. It is optional.
- Mobile No – Registered mobile number will display.
- AADHAAR Number – Type your Aadhaar number.
- Ration Card No – Type your Ration Card No.
- e-Mail – Type your mail-ID. It is optional.
- WhatsApp No – Enter your WhatsApp number, it is optional.

### **Bank Details of Applicant to avail student welfare**

- IFS Code – Type your bank IFS Code.
- Name of Bank – Bank name automatically displayed as per your IFS code.
- Account No – Type your account number.
- Branch Name - Branch name automatically displayed as per your IFS code.

### **Reservation Details**

- Choose your caste ST/SC/OBC/General
- Select any one or all reservations, if you are having certificates w.r.t. Persons with Disability (PwD), Sports, Green Card, Minority.
- Choose Ex-Service Man (ESM) or None.
- Special Community (PVTG) – Select from Drop Down list.
- Whether Parent belongs to building and Construction worker- Choose Yes/No.
- If 'Yes' then enter 'Labour Card No' issued by Concerned Authority.
- Are you belonging to Economically Weaker Sections (EWS) category? Yes or No

### **Income Details of Parents**

- Whether Parent belongs to building and Construction worker- Choose Yes/No.
- Are you an orphan? – Choose Yes/No
- If yes, then Father's Occupation / Mother's Occupation / Annual Income of the Parents (Together) in Rs / Income Certificate Barcode Number fields are optional.
- If No, then Fathers Occupation / Mothers Occupation / Annual Income of the Parents (Together) in Rs. to be filled from the drop down list & / Income Certificate Barcode Number to be filled as mentioned certificate issued through e-District Odisha application.

***Important- An applicant can keep the application in draft mode or click on "save & preview CAF" to proceed to next page. After ensuring all the data, s/he can click on "submit application" button. Submitted application can't be modified. Before submission of application there is provision to click on 'Click here to edit Academic details', 'Click here to edit Personal/Residence/Bank Details', 'Click here to edit Reservation/Income Details' for modification.***

## STEP 2:

### CHOICE LOCKING

After completion of Step-1, click on “Choice Locking”.

An applicant has to choose minimum five (05) nos. of choices in her/his CAF. In order to add more than one choice, applicant has to click on “Add More” button to select the desired option [Institution + Trade] from the drop-down list. After adding all the choices, s/he has to click on the “Submit” button.

Applicants can't apply more than one Common Application Form [CAF. The sample online CAF & instruction to fill it up is given in Annexure-1.]

Note: When the applicant clicks on the “Submit” button, the filled in CAF would be displayed on the computer screen. If any erroneous entry is detected, then it can be corrected by clicking on the “Back to Modify” button.

## STEP 3:

### FEE PAYMENTS

After completion of Step 3, click on ‘Fees Payment’.

You will find payment options of ATM-cum- Debit Card / Credit Card/ Net Banking/UPI Payment of the banks available in the portal.

Once the payment is confirmed, all steps required for submission of application is completed. The Applicant can take print out of the **Applicant Copy**.

**Application Fee will be Rs. 100/-**

## STEP 4:

### Printing of CAF

Click on “Print CAF” button to view the CAF to be printed. Then click to get the “Applicant Copy”.

***Note: Only the Computer (Net) generated CAF shall be accepted. In no case, a DTP or Typed CAF shall be accepted.***

### Help Desk

For any query, there is facility available for applicants inside their login to ask the support team directly.

### **3.5 Submission of CAF (in case not verified online)**

- a) The applicant or his/her representative has to produce the Applicant Copy and the original documents as reflected under “Documents to be submitted” at the Nodal (ITI) Center. She/he has to produce the Applicant Copy at the nodal (ITI) center to get back the same with acknowledgement.

### 3.6 CAF Validation Process (In case not verified online)

- b) The information uploaded in the CAF shall be verified as per the original documents submitted.
- c) The e-Admission Validation Team Member at Nodal (ITI) Center will validate the submitted CAF online by comparing the information with the relevant documents like mark sheets, reservation & weightage certificates, etc. **If an applicant has claimed any benefit of reservation or weightage without relevant document, her/his case will be validated without claim.**

### 3.7 Check list for submission of CAF (In case not verified online)

- a) Computer (Net) generated “Applicant Copy”
- b) For 8th Pass Student, subject wise mark sheet in the intuition / school letterhead duly signed by the Principal / Headmaster / Headmistress with seal of that particular institution/school.
- c) Compartmental HSC mark sheet (only for the applicants passed compartmentally)
- d) Certificates in support of reservation from appropriate authority
- e) Certificates for claiming weightage from appropriate authority
- f) Resident/Nativity Certificate/Voter ID/Aadhaar Card/Ration Card to avail district quota / reservation in Govt. ITIs.

### 3.8 Principles of Selection

- a) **Age Limit:** Candidates having age of 14 years and above as on 01.08.2022 (no upper age limit) are permitted to take admission in Trades/Units affiliated to NCVT vide Letter No DGET-19(15)/ 2010-CD dated 22.09.2010 .
- b) **Eligibility:** The minimum eligibility for admission to ITI classes shall be a pass in 8<sup>th</sup> standards of High School Examination or Annual High School Examination of Board of Secondary Education (BSE), Odisha or its equivalent.
- c) Marks secured at the 10<sup>th</sup> Board Examination out of the total marks, weightage & reservation (if applicable) will be taken into consideration in preparing the merit list.
- d) The trade of choice can be allotted as per choice mentioned during choice filling as well as availability of seats.
- e) In case there are no applicants in any of the reserved category, the seats will be de-reserved and filled up by the general category applicants.
- f) No seats shall remain reserved for any category beyond the normal date of admission i.e. after Phase-I selection of admission.
- g) SC/ST applicants selected for admission on merit basis in the general category shall not be counted against reserved seats. They shall be treated as general category applicants for admission, but their social category will remain unchanged.

### 3.9 Intimation

Intimation for e-Admission will be communicated through following five modes:

- a) SMS will be sent to the mobile number provided in the CAF.
- b) Email (if e-mail address is provided in the CAF)
- c) WhatsApp / SMS notifications will be sent to the mobile number provided in the CAF.
- d) An applicant can get the information by dialing Sanjog Helpline Toll Free (**155335 OR 1800-345-6770**) Number by giving their Barcode Number printed on CAF on all Government working days between 06 A.M. to 10 P.M.
- e) A selected applicant can download the intimation letter directly from the website <http://dtetodisha.gov.in> or <http://samsodisha.gov.in>
- f) Notice board of selected institution, where applicant is selected to take admission.

### 3.10 Reporting for Admission and Fee structure.

Selected applicants have to produce the Intimation Letter, Original SLC/CLC, all original documents for verification with 01 set of photocopies of the testimonies, three colour passport size photographs, Applicant Copy/ Common Application Form at the ITI where s/he got selected for admission on the date and time mentioned there in.

#### i) Admission Fee for Government ITIs

a) As per G.O. 2964/SDTE, dated: 31/05/2016, the following fee structure has been implemented in Government ITIs w.e.f. the academic session 2016-17:

Sl.#	Components	Fees for Government ITIs		
		1st Year / One year Engg trade	2nd Year Engg trade	Non-Engg Trade 1 Year
1)	Tuition Fee	1200	1200	400
2)	Development fee	1500	1500	500
3)	Cultural Fee	100	100	100
4)	Magazine fee	100	100	100
5)	Athletic fee	100	100	100
6)	Registration fee	20	--	20
7)	Identity card fee	40	--	40
8)	Library Development	200	200	100
9)	Internal Examination fee	100	100	100
10)	Minor Building Maintenance	200	200	100
11)	Progress card fee	40	--	40
12)	Maintenance of machineries & replacement of hand tools/trainees kits	400	200	100
13)	Central Placement Cell (one time)	100	--	100
14)	Caution money (one time – refundable)	100	--	100
15)	Trainees Welfare Scheme	100	100	100
	<b>Total</b>	<b>4,300</b>	<b>3,800</b>	<b>2,000</b>

**Note:**

- a) The selected candidates are required to deposit the admission fees as applicable with the Principal of the concerned ITI at the time of admission. In no case full admission fee shall be returned to the admitted candidates after completion of admission process and only Rs.100/- shall be refunded to the candidates towards caution money.
- b) Women & PwD Category candidates shall pay all other fees / charges except 'Tuition Fee' at Sl.# 1 of the fees table.
- c) The ST and SC category candidates whose parents annual income is not more than Rs.2.5 Lakhs shall have to make payment of admission fees at the time of admission and the same will be reimbursed except the caution money by ST & SC Department latter on vide ST & SC Development Department, Bhubaneswar letter No.21665/SSD Dtd.10.11.2021.
- d) Admission against 4 seats of the Trades per Unit introduced under the Gol scheme 'Upgradation of 1396 Government ITIs through PPP' in the following ITIs will be governed by the concerned IMC Society on merit basis with additional 'Development Fee' @Rs. 5,000/- per student per annum.
- e) The eligible orphan candidates shall be supported by financial assistance admitted in Govt. ITIs

Sl#	District	Block/ ULB	Institute Name
1)	Bargarh	Bargarh	ITI Bargarh
2)	Boudh	Boudh	ITI Boudh
3)	Bolangir	Bolangir	Gandhamardana ITI, Bolangir
4)	Cuttack	Cuttack Sadar	Madhusudan ITI, Cuttack
5)	Dhenkanal	DhenkanalSadar	ITI Dhenkanal
6)	Ganjam	Chhatrapur	ITI Chhatrapur, Ganjam
7)	Keonjhar	Barbil MPL	ITI Barbil, Keonjhar
8)	Keonjhar	Anandapur	ITI Anandapur, Keonjhar
9)	Malkangiri	Malkanagiri	ITI Malkanagiri
10)	Mayurbhanj	Baripada	TTI Takatpur, Mayurbhanj
11)	Mayurbhanj	Baripada	Purna Chandra ITI Baripada, Mayurbhanj
12)	Nawarangpur	Umakote	ITI Umakote, Nabrangpur
13)	Nuapada	Khariar Road NAC	ITI Khariar Road, Nuapada
14)	Puri	PuriSadar	ITI Puri

***(N.B: The additional development Fee of Rs.5,000/- per student per annum for IMC seats shall be collected in the offline mode within the cut-off dates at the respective ITIs.)***

- f) Trainees admitted into restructured Craftsman Training Scheme i.e Multi Skill Training Sectors under Gol scheme 'Upgradation of ITIs into Centres of Excellence (CoE)' in Government ITIs will have to pay additional 'Development Fee' @Rs. 2,000/- per student per annum to make the training sustainable after expiry of the project period. The fee/charges as above for 1st year engineering trades(BBBT), 2nd year 1st six months (Advanced Module) and 2nd year 2nd six months (Specialized Module / Apprenticeship in Industry / 2nd Advanced Module in ITI / AM for CTS/Diploma pass out for skill upgradationetc) will be applicable for CoE trainees in addition to enhanced 'Development Fee'.



- g) As per Govt. Order No. 4607/SDTE Dtd.16.10.2021, Rs.100/- per trainee per annum shall be collected from all the trainees admitted into Govt. ITIs towards ITI trainees Welfare Scheme, thus collected shall be released as assistance to the family members of deceased trainees, accident caused by trainees during practical at workshop or incase of death of earning members of family.
- h) During spot admission the candidate have to pay their admission fee in full (Non-Refundable) in online mode separately from SAMS, in the account of selected ITI which is far away from the candidate place and unable to report in time at the selected Institution. The details of the Bank Account of the Govt. ITIs are available at SAMS Portal.
- ii) **Admission Fee for Private ITIs**  
Fee structure of Pvt. ITIs shall be communicated later on.

## 4 Reservation

### 4.1 Government ITI

- a) As per G.O. NO.2314/I dt. 7.8.1987 and G.O. No.20763/I dt. 22.7.1993, 75% seats of each ITI shall be filled up by the local candidates i.e. of the district (undivided) and the rest 25% as well as the vacancy, if any, in the local quota of 75% shall be filled up by outside the undivided district candidates from separate merit list prepared for them.
- b) 50% of seats of non-matric trades shall be filled up as per NCVT norms prescribed in Training Manual (8th class pass) and the rest 50% of seats on non-matric trades in ITIs be filled up by the non-matric candidates who have failed in HSC/Board Examination. In case sufficient numbers of HSC / Board failed candidates are not available against the particular trade, the seats reserved for the HSC/Board failed candidates will be filled up by the 8th class pass candidates on merit basis. Incase seats lying vacant shall be filled up by HSC pass candidates.
- c) 15% of the seats will be kept reserved for Scheduled Caste and 23% for the Scheduled Tribe candidates as per the Government of Odisha Notification No.7113/I dt. 25.4.2003 with following special provisions:
- i) 58% of seats for ST and 9% of seats for SC are reserved and the rest of 33% of seats reserved for non-tribals at TTI, Takatpur and PCITI, Baripada in Mayurbhanj District.
  - ii) 100% seats in existing trades have been reserved for ST candidates only but the vacant seats as well as new seats added after 2016 shall be filled up by other caste candidates on merit basis at ITI, Khariar Road in Nuapada District.
  - iii) 55% seats are reserved for ST with special reservation of one seat per unit for any PVTG community and 20% seats for SC at ITI, Malkangiri.
  - iv) The SC/ST persons who have migrated from the state of origin to some other state for the purpose of seeking training, education, employment etc. will be deemed to be SC/ST of the state of his/her origin and will be entitled to derive benefits from the state of origin and not from the state to which he/she has migrated (vide GOI letter No.BC/16084m 1.82-SC and BCS/dtd 22.02.1985)
- d) As per Govt. Order No.2551/SDTEdt.21.05.2019, 4% of seats shall be reserved for admission of Persons with Disability (PwD) on merit basis on production of valid documents issued by the competent authority with mention of percentage of disabilities. The Orthopedically Handicapped, Low Vision and Hearing Impaired category of PwD candidates shall be taken into admission in various trades as per NCVT, norms.

**100% seats of Special ITI for PwD, Jatni, Khorda are reserved for Persons with Disability (PwD) having 60% or more disability percentage.**

- e) As per the G.O.No.2400/Dated the 16th September, 1981, Candidates who have represented the Country-All India Team, All India University Team, Approved State team in senior group in any National Competition in sports will be given admission irrespective of marks secured by them subject to other eligibility criteria.
- f) A weightage of 15% over and above the aggregate secured by them at the qualifying examination will be given to the participants in the University team at the Inter University competition, State School team and State Junior Group, approved by the State level bodies in the events organised by the National organisation. The sports certificate submitted by the candidates can be accepted only when the certificates are countersigned by the Director of Sports, Odisha.
- g) As per Notification No.7113 dt. 25.4.2003, 2% seats shall be reserved for admission of the children, wards of defence personnel of Armed/Para military forces of Odisha killed /disabled in action during the war or peace time operation. However, the prioritization for admission of defence personnel as per D.O.No.3547/AS<sup>®</sup>/94 Dt. 3.6.1994 issued by Government of India, Ministry of Defence shall be followed.
- h) As per Notification No.7113 Dt. 25.4.2003, 5% seats shall be reserved for admission of the children of green card holders.
- i) 100% seats of Government ITI, Gumma , ITI, Chandragiri of Gajapati , Government ITI, Bhandaripokhari , Bhadrak , Govt. ITI, Kutra, Sundergarh ,Govt. ITI, Kotagarh and Govt. ITI, Daringbadi, Kandhamal district established under Multi Sectoral Development Plan (MSDP)/PMJVK for Welfare of Minorities are reserved for Minority candidates. Normal reservation principle shall be applicable for admission of candidates into the vacant seats.
- j) As per G.O. No.7392/I dt. 27.05.2011, 30% seats of seats in all the trades have been reserved for women candidates. The seats meant for women candidates, which are not utilized fully, during spot admission could be filled in by male candidates after exhaustion of women candidates.
- k) As per Notification No. 3594/SDTE Dtd.29.07.2019, 10% EWS quota for Economically Weaker Sections in admission to ITIs shall be implemented in addition to existing reservation policies for other categories subject to condition that such quota is restricted within the enhanced unit size only having parent's annual income not exceeding Rs.8.0 lakhs.
- l) Capturing Options in CAF and Allotment of Seats for ITI, Koira, Sundargarh**
  - 1) During the 2022-23 session, ITI Koira, along with ten other government ITIs, became part of SAMS. This ITI, Koira is OMC collaborative as a Mining Skill Academy which reserves 50% seats for welfare of its enlisted 84 numbers of periphery villages for endorsement & admission into this ITI through SAMS. The remaining 50% of seats of ITI, Koira will be filled by open selection also through SAMS.
  - 2) 10<sup>th</sup> Pass is the minimum eligibility criteria to apply for the following Craftsman Training Scheme (CTS) trades in ITI Koira.
    - a) Mechanic Mining Machinery (NSQF L 5)
    - b) Stone Processing Machine Operator(NSQF L 4)
    - c) Stone Mining Machine Operator (NSQF L 4)
    - d) COPA (NSQF L 4)
  - 3) For admission to ITI Koira, candidates must fill out the online CAF at SAMS.

- 4) When applying the CAF, candidates belonging to either of the 84 OMC Periphery Areas must indicate their preference as OMC. If a candidate has validated to be an OMC endorsed candidate from drop-down box of 84 villages, his or her name will be considered first against 50% seats reserved for OMC sponsored candidates, and if he or she does not get a seat under OMC based on merit /category, his or her name may be considered for merit listing exclusively for Open Selection.
- 5) 50% of the total intake of this ITI for open selection category will be subject to selection in accordance with ITI Malkangiri, with the exception of 1 ST Seat per Shift / Unit, which will be reserved for Special Community ST applicants (PVTG-Particularly vulnerable tribal group) and allocated on a first-come, first-served basis.
- 6) The vertical reservation of 50% seats for ST & 9% seats for SC candidates proposed to be followed for ITI, Koira as per population strength of Sundargarh district.
- 7) The horizontal reservation of 4% seats for PwD, 2% for son/ward of Ex-Servicemen, 5% for Green Card Holders and 30% seats for female candidates shall be followed.
- 8) 50% seats will be sponsored by OMC or 84 seats for 4 CTS trades with the above reservation criteria mentioned at Point No.6,7,&8.
- 9) Remaining 50% or 84 seats for CTS for open selection with 75% local district quota for Sundargarh district & 25% other rest 29 districts including the reservation criteria mentioned at Point No.6 & 7.
- 10) Candidates who have chosen OMC Sponsored Seats must visit the Government ITI (NCC) to authenticate their eligibility within the specified time frame in order to be considered against OMC reserved seats. CAFs those have not been validated will not be considered for selection.
- 11) If a candidate chooses an OMC Sponsored seat and is offered one trade, his or her name will not be considered for any other selection, regardless of option number. If he or she does not get a seat, his or her name will be put forward for open selection.
- 12) The de-reservation procedure for the OMC Sponsored and Open Selection processes shall begin with the first round of selection.
- 13) Inter de-reservation will be completed following DTET permission (O).

## **4.2 Private ITI**

- i) In accordance to provisions contained in para 2.9 (3) of Training Manual prescribed by DGT, New Delhi 23% seats shall be reserved for ST category candidates, 15% seats shall be reserved for SC category candidates, 4% seats for PwD (Divyangacategories as per Govt. order No.2551/SDTE, dtd.21.05.2019), 2% seats for Ex Serviceman, 30% for Girls ( Horizontal ), in all private ITIs. The vacant seats in any or all the categories shall be filled in Phase-I by General category students on merit.
- ii) As per Notification No. 3594/SDTE Dtd.29.07.2019, 10% EWS quota for Economically Weaker Sections in admission to ITIs shall be implemented in addition to existing reservation policies for other categories subject to condition that such quota is restricted within the enhanced unit size only having parent's annual income not exceeding Rs.8.0 lakhs.

- iii) In case of CRPF ITC Group centre , Bhubaneswar , 75% seats are reserved for CRPF category ( CRPF wards candidates, Real brother/ candidates of Ex CRPF personnel, Relatives of CRPF personnel & other Central Para Military Forces ) and rest 25 % seats will be filled up by civilians.

## 5 Trades under Craftsman Training Scheme (CTS) available for training

### Availability of Trades, Duration and Entry Qualification in ITIs

Sl No.	Trade Name	Type	Duration	Entry Qualification
1	Attendant Operator (Chemical Plant)(NSQF)	Engineering	2 years	10th Pass with Math & Science
2	Automobile Sector (CoE)	Engineering	2 years	10th Pass with Math & Science
3	Baker and Confectioner(NSQF)	Non Engineering	1 year	10th Pass
4	Carpenter(NSQF)	Engineering	1 year	8th Pass
5	Computer Hardware & Network Maintenance(NSQF)	Non Engineering	1 year	10th Pass with Math & Science
6	Computer Operator and Programming Assistant( V.I)(NSQF)	Non Engineering	1 year	10th Pass
7	Computer Operator and Programming Assistant(NSQF)	Non Engineering	1 year	10th Pass
8	Cosmetology(NSQF)	Engineering	1 year	10th Pass
9	Dairying	Non Engineering	1 year	10th Pass
10	Dental lab Equipment Technician(NSQF)	Non Engineering	2 years	10th Pass
11	Desk Top Publishing Operator(NSQF)	Non Engineering	1 year	10th Pass
12	Draughtsman (Civil)(NSQF)	Engineering	2 years	10th Pass with Math & Science
13	Draughtsman (Mechanical)(NSQF)	Engineering	2 years	10th Pass with Math & Science
14	Dress Making(NSQF)	Non Engineering	1 year	8th Pass
15	Electrical Sector (CoE)	Engineering	2 years	10th Pass with Math & Science
16	Electrician(NSQF)	Engineering	2 years	10th Pass with Math & Science
17	Electronics Mechanic(NSQF)	Engineering	2 years	10th Pass with Math & Science
18	Fitter(NSQF)	Engineering	2 years	10th Pass with Math & Science
19	Floriculture & Landscaping	Non Engineering	1 year	10th Pass
20	Food Production( General)(NSQF)	Non Engineering	1 year	10th Pass
21	Foundry man Technician(NSQF)	Engineering	1 year	10th Pass
22	Health Sanitary Inspector(NSQF)	Non Engineering	1 year	10th Pass
23	Horticulture	Non Engineering	1 year	10th Pass
24	Industrial Painter(NSQF)	Engineering	1 year	10th Pass
25	Information Communication Technology System Maintenance(NSQF)	Engineering	2 years	10th Pass with Math & Science
26	Instrument Mechanic(NSQF)	Engineering	2 years	10th Pass with Math & Science
27	IoT Technician Smart Agriculture(NSQF)	Non Engineering	1 year	10th Pass with Math & Science
28	IoT Technician Smart City(NSQF)	Non Engineering	1 year	10th Pass with Math & Science
29	IoT Technician Smart Healthcare(NSQF)	Non Engineering	1 year	10th Pass with Math & Science
30	Laboratory Assistant ( Chemical plant ) ( NSQF)	Engineering	2 years	10th Pass with Math & Science
31	Machinist(NSQF)	Engineering	2 years	10th Pass with Math & Science
32	Marine Engine Fitter(NSQF)	Engineering	1 year	10th Pass with Math & Science
33	Mechanic (Motor Vehicle)(NSQF)	Engineering	2 years	10th Pass with Math & Science
34	Mechanic (Tractor)(NSQF)	Engineering	1 year	10th Pass with Math & Science
35	Mechanic Agriculture Machinery(NSQF)	Engineering	2 years	10th Pass with Math & Science
36	Mechanic Auto Body Painting(NSQF)	Engineering	1 year	10th Pass
37	Mechanic Auto Body Repair(NSQF)	Engineering	1 year	10th Pass with Math & Science
38	Mechanic Diesel(NSQF)	Engineering	1 year	10th Pass with Math & Science

39	Mechanic Machine Tool Maintenance(NSQF)	Engineering	2 years	10th Pass
40	Mechanic Mining Machinery(NSQF)	Engineering	2 years	10th Pass with Math & Science
41	Old Age Care (NSQF)	Non Engineering	1 year	10th Pass
42	Painter General (NSQF)	Engineering	2 years	8th Pass
43	Plastic Processing Operator(NSQF)	Engineering	1 year	10th Pass with Math & Science
44	Plumber(NSQF)	Engineering	1 year	8th Pass
45	Pump Operator-Cum-Mechanic(NSQF)	Engineering	1 year	10th Pass with Math & Science
46	Refrigeration and Air-conditioning Technician(NSQF)	Engineering	2 years	10th Pass with Math & Science
47	Secretarial Practice ( English)(NSQF)	Non Engineering	1 year	10th Pass
48	Sewing Technology (NSQF)	Engineering	1 year	8th Pass
49	Sheet Metal Worker(NSQF)	Engineering	1 year	8th Pass with Math & Science
50	Smart Phone Technician-cum-APP Tester(NSQF)	Non Engineering	6 Months	10th Pass
51	Stenographer & Secretarial Assistant (English)(NSQF)	Non Engineering	1 year	10th Pass
52	Surveyor(NSQF)	Engineering	2 years	10th Pass
53	Technician Mechatronics (NSQF)	Engineering	2 years	10th Pass with Math & Science
54	Textile Wet Processing Technician(NSQF)	Engineering	2 years	10th Pass
55	Tool & Die Maker (Press Tools, Jigs & Fixtures)(NSQF)	Engineering	2 years	10th Pass with Math & Science
56	Turner(NSQF)	Engineering	2 years	10th Pass with Math & Science
57	Welder(NSQF)	Engineering	1 year	8th Pass
58	Wireman(NSQF)	Engineering	2 years	8th Pass

### New trades proposed for NCVT affiliation during 2022-23

Sl. No.	Trade Name	Type	Duration	Entry Qualification
59	Solar Technician (NSQF)	Engineering	1 year	10th Pass with Math & Science
60	Additive Manufacturing Technician (3-D Printing) (NSQF)	Engineering	1 year	10th Pass with Math & Science
61	Remotely Piloted Aircraft (RPA)/ Drone Pilot (NSQF)	Non Engineering	6 months	10th Pass with Math & Science
62	Drone Technician (NSQF)	Non Engineering	6months	10th Pass with Math & Science
63	Stone Mining Machine Operator (NSQF)	Engineering	1 year	10th Pass with Math & Science
64	Stone Processing Machine Operator (NSQF)	Engineering	1 year	10th Pass with Math & Science
65	Operator Advance Machine Tools (NSQF)	Engineering	2 years	10th Pass with Math & Science

## 5.1 Dual System Training

**Dual System of Training (DST)** scheme will enable industries to partner with (Government & private) industrial Training institutes (ITIs) for conducting training programmes under high employability courses to fulfill the needs of industries. In this System the theory portion and basics about safety and tools, equipment along with foundation practical will be conducted in the ITI. For providing the industrial training relevant to practical/lab training portion of the curriculum, the trainee will be trained in the industry. Following ITIs have Dual System of Training.

Sl.	Name of the ITI	Name of the Trade	No. of Units	Industry Partner
1	Government ITI, Rayagada	Machinist	01	JK Paper Mill, Rayagada
2	Government ITI, Berhampur	Fitter	01	Indian Rare Earths Ltd, Matikhal, Chatrapur, Ganjam
		Electrician	01	
		MMV	01	Laxmi Motor Cycles & Allied Pvt. Ltd, Berhampur
		Fitter	01	Aska Co-operative Sugar Industries, Aska

3	Government ITI, Rourkela	Fitter	01	SAIL(RSP), Rourkela
4	Government ITI, Anandpur, Keonjhar	Fitter	01	Odisha Mining Corporation Ltd, Daitari Iron Ores Mines
5	Government ITI, Talcher	Fitter	01	NALCO Ltd, NALCO (S&P) Complex, Angul
6	Government ITI, Hirakud, Sambalpur	Welder	01	Hindalco Industries Ltd, Hirakud, Sambalpur
7	Government ITI, Bhawanipatna	Fitter	01	Vedanta Ltd (Alumina Refinery Project), Lanjigarh, Kalahandi, Sairam Steel Industries, Bhawanipatna, Kalahandi
8	Govt. ITI, Bhubaneswar	Electrician Electrician	01 01	IOCL, Paradeep, Jagatsinghpur OPTL, Bhubaneswar
9	Govt. ITI, Jajpur	Fitter Electrician	01 01	NINL, Jajpur
10	Govt. ITI, Cuttack	Electrician	01	OPTL, Bhubaneswar
		Electrician	01	Paradeep Port Trust, Paradeep, Jagatsinghpur
		Fitter Electrician Turner Welder Machinist	01 01 01 01 01	Corrosion Protection Pvt. Ltd, Jagatpur, Cuttack
		MMV	01	Rashmi Motors, Cuttack
		Electrician	01	OPTL, Bhubaneswar
11	Govt. Madhusudan ITI, Cuttack	Electrician	01	OPTL, Bhubaneswar
12	Govt. ITI, Puri	Electrician	01	OPTL, Bhubaneswar
13	Govt. ITI, Barbil	Fitter Electrician	01 01	JSPL, Barbil, Keonjhar
		Fitter	01	Arya Iron Steel Co. Pvt. Ltd, Barbil, Keonjhar
		MMV	01	Utkal Automobiles Pvt. Ltd, Barbil, Keonjhar
		Turner	01	Barbil Steel Fabrication Works, Keonjhar
		Machinist	01	Orissa Engineering Works, Barbil, Keonjhar
14	Govt. ITI, Bolangir	Electrician	01	OPTL, Bhubaneswar
15	Govt. SIPT, Pattamundai, Kendrapara	Electrician	01	OPTL, Bhubaneswar
16	Govt. ITI, Nayagarh	Electrician	01	OPTL, Bhubaneswar
17	Govt. ITI, Balasore	PPO	01	ORIPLAST, Balasore
		Fitter Electrician	01 01	Jagadamba Polymers Pvt. Ltd, Balasore
		PPO	01	
		Fitter	01	NOCCI Tool Room, Balasore
18	Govt. ITI, Hinjilicut, Ganjam	Welder	02	Sri Ram Steel, Konkorada, Ganjam
19	GITI, Ambaguda, Koraput	MMV	01	Legend Cars Pvt. Limited, Jaypur, Koraput

<b>Upcoming new Govt. ITIs likely to be affiliated during 2022-23</b>		
<b>Sl No</b>	<b>Name of the ITI</b>	<b>Trade / Unit</b>
1	Govt. ITI, Kantabanjhi, Bolangir	Fitter-2(1+1), Electrician-2(1+1).Refrigeration & Air-Conditioning Technician-2(1+1),COPA-2(1+1)
2	GOVT. ITI, Kutra, Sundargarh	Fitter-2(1+1), Electrician-2(1+1).Refrigeration & Air-Conditioning Technician-2(1+1),Sewing Technology-2(1+1)
3	Govt. ITI, Kotagarh, Kandhamal	Fitter-2(1+1) , Electrician-2(1+1),Welder-2(1+1),Dress Making-2(1+1)
4	Govt. ITI, Krushnaprasad, Puri	Fitter-2(1+1) , Electrician-2(1+1),Electronics Mechanic--2(1+1),Dress Making-2(1+1)
5	Govt. ITI, Birmaharajapur, Sonapur	Fitter-2(1+1) , Electrician-2(1+1),Welder-2(1+1),Sewing Technology-2(1+1)
6	Govt. ITI, Daringbadi, Kandhamal	Fitter-2(1+1), Electrician-2(1+1), Refrigeration & Air-Conditioning Technician-2(1+1),COPA-2(1+1)
7	GOVT. I. T. I, Parjang , Dhenkanal	Fitter-2(1+1), Electrician-2(1+1), Refrigeration & Air Conditioning Technician-2(1+1) , COPA-2(1+1)
8	GOVT. ITI, Paradeep, Jagatsinghpur	Fitter-2(1+1), Electrician-2(1+1), Laboratory Assistant(C.P)-2(1+1),Attendant Operator(C.P)-2(1+1)
9	Govt. ITI, Koida, Sundargarh	Stone Mining Machine Operator -2(1+1),Stone Processing Machine Operator -2(1+1),Mechanic Mining Machinery-2(1+1), COPA-2(1+1)

## **5 Other Information**

### **5.3 Registration of Trainees after e-Admission**

All the trainees admitted through e-Admission process in NCVT affiliated trades shall be registered into NCVT MIS Portal and SCTE&VT Pattern trades shall be registered in SCTE&VT Portal.

### **5.4 Undertaking from Trainees**

On joining the Training Institute the selected candidates will be required to give an undertaking to abide by the discipline of the Institute, take care of Government properties failing which the Principal has the right to recover from them the expenses incurred on their training of such loss amount as it may deem fit. **Ragging of any nature is a punishable offence and strictly prohibited in ITIs .**

### **5.5 Caution Money**

Trainees will be required to deposit on admission a sum of Rs.100/- each as caution money. The caution money is refundable to trainees on the satisfactory completion of the course after deduction of Government dues if any.

### **5.6 Student welfare facilities**

#### **5.6.1 Hostel facilities**

In case of Government ITIs, the trainees may be provided with hostel accommodation in the institute hostel as per the availability of seats. Each of the boarders shall pay @ Rs.1500/- per

year towards seat rent, hostel contingency, electricity and water charges crockery etc(reimbursable for SC/ST boarders by appropriate authorities).

### 5.6.2 Library Facilities

The Government ITIs have been supported with library facilities with adequate Written Instructional Materials (WIMs) of National Instructional Media Institute (NIMI), Chennai, other reference books, journals, magazines for utility of the trainees.

### 5.6.3 ICT Infrastructure

The Government ITIs have been supported with IT Labs for IT literacy, Communication Labs for communication skills, Smart Class Rooms and other advanced vocational training labs for trainees utility;

### 6.4.4 Outsourcing of Employability Skill Training through professional agency:

The training in the subject has been outsourced through professional agency in all Govt. ITIs.

### 5.7 Industry Participation activities:

In order to make the vocational training system more industry responsive, the Gol Schemes "Upgradation of 1396 Government ITIs through PPP" have been introduced in 14 numbers of Government ITIs through participation of industries in the form of Institute Managing Committee (IMC) / IMC Societies. These Government ITIs are

1) ITI Bargarh , 2) ITI Boudh ,3) Gandhamardana ITI,Bolangir,4) Madhusudan ITI, Cuttack 5) ITI Dhenkanal ,6) ITI Chhatrapur, 7) ITI Barbil, 8) ITI Anandapur, 9) ITI Malkanagiri ,10) TTI Takatpur, Mayurbhanj ,11) Purna Chandra ITI Baripada, 12) ITI Umakote, 13) ITI Khariar Road 14) ITI Puri

Admission against 4 seats of the Trades per Unit introduced under the Gol scheme 'Upgradation of 1396 Government ITIs through PPP' in the above Government ITIs will be governed by the concerned IMC Society on merit basis with additional 'Development Fee' @ Rs. 5,000/- per student per annum.

### 5.8 Training-cum-Production activities:

In order to build skill confidence, the ITIs have been supported with advanced level machineries for undertaking production activities.

### 5.9 National Trade Certificate:

Annual pattern of examination will be conducted for the trainees admitted from the Session 2018-19 as per guidelines of DGT No.MSDE-18011/DGT/2017-TTC, dt.19.04.2018. **The minimum compulsory attendance for trainees in regard to their eligibility for the semester pattern trade test is 80% of the actual number of working days.** The All India Trade Test are conducted by the NCVT after completion of the prescribed period and schedule of training and successful trainees are awarded with the Provisional National Trade Certificate(PNTC) cum Memorandum of marks issued by SCTE&VT, Odisha and subsequently National Trade Certificate in the trades concerned are issued by NCVT.



## 6.8 Skill Competitions

- a) **All India Skill Competition (AISC)** under the aegis of National Council for Vocational Training (NCVT) are conducted in 15 trades under Craftsman Training Scheme (CTS) viz; Sewing Technology, Instrument Mechanic, Fitter, D/M Mech, Electronics Mechanic, COPA, Machinist, Welder, Turner, Mech Diesel, Electrician, MMV, Foundry man, D/M Civil and MRAC to foster a healthy spirit of competition among the craftsmen. The State Best Craftsmen in above stipulated 15 trades selected through the State Level Skill Competition conducted by the SCTE&VT are deputed for participation in the AISC (Craftsman) with TA/DA. Cash prize worth Rs 50,000 and citation are awarded by DGT, New Delhi to each of the winners in AISC.
- b) Odisha skills competition leading to Regional -National- World skill competition is organised to future a healthy spirit of competition among skill artisans and moral boosting as well as recognition of skills by the society at large.

### Instructions to the candidates (Procedures for e-Admission through SAMS)

- a) Take the help of Help Desk / Nodal ITI Centres opened in any of the Government ITIs to know about the ITI / Trades and how to register online from **23.06.2022** onwards.
- b) Logon to SAMS Portal at <http://dtetodisha.gov.in> or <http://samsodisha.gov.in> for online registration from **23.06.2022**
- c) Application fee for Rs.100/- will be paid online before final submission of CAF.

\*\*\*